**BUCKLAND PARISH**

**Minutes of the Annual Meeting of Parish Council and Annual Parish Meeting held on Tuesday 3rd May 2016 at the Buckland Memorial Hall**

**Present:**

Mr A Wildman (AW)

Mrs M Westmoreland (MW)

Mr Roger Podbery (RP)

Mrs Karen Coombs (KC)

Mrs Marjorie Talbot (MT)

CC: Judith Heathcoat (JH)

**In attendance:**

Eight members of the Public

1. **Apologies for absence**

Anthony Haywood Chris Langham

1. **Declarations of Interest**

None

1. **Election of Chairman**

Mr Alex Wildman was elected chairman, proposed by Mrs Karen Coombes and seconded by Mr Roger Podbery

1. **Election of Vice Chairman**

Mrs Karen Coombes was proposed by Mr Alex Wildman and seconded by Mrs Mel Westmoreland and was duly elected.

1. **Minutes of the last Meetings**

The minutes of the meeting held on 2nd February 2016, having been circulated, were approved and signed.

The minutes of the Annual Parish meeting held on 27th May 2015 were approved and signed.

1. **To appoint members to service on working committees**
2. Open Gardens Committee: The PC confirmed Cliff Moon, Anne Sawyer, Diana Bagnall and Claire Connolly as the committee for 2016
3. Queen’s Birthday: Diana Bagnall, David Page, Lynette Forsyth, Chris Langham, Claire Connolly, Sophie Sheard & Hilary Lloyd

**7 Oxfordshire County Council**

Judith presented her latest report highlights of which were: This is the sixth year of making savings. There will be significant savings for 2016-2020 as a result of a new round of cuts from central Government. We currently spend some 50% of the budget on children and adults social care (2% of the population). By 2020 this will be 75%. Senior management has been cut by more than 40%. Property portfolio slimmed down by selling some 120 buildings, the capital receipts to be used for capital projects. The number of councillors has been reduced from 72 to 63.

**8 Vale of White Horse**

No Report

**9 MOTEL UPDATE**

A presentation of the amended plans was given by Michael Ergatoudis (M.E.) to the meeting .He outlined the changes from the original plan and the reasons for it. A number of questions were asked by councillors and the public, which M.E. responded to .It has been agreed with County Environment that Judith will be involved on any site visit where the Bus stops and highway layout is to be discussed.

1. **TO APPOINT MEMBERS TO REPRESENT THE COUNCIL**

Transport Rep - Joe Turner

Neighbourhood Action Group - Mel Westmorland

1. **Matters Arising from previous council meeting**

* WREN - completed and paid
* Solar Lighting - No action yet
* Duke of Edinburgh - The Clerk passed on thanks he had received from a resident for the work Barney Sheldon was doing.
* Kerbstones - Work done
* Dog Poo - More complaints about dog fouling, a draft letter is being prepared

12 **Matters Arising from Parish Meeting 2015**

* Defibrillator - Now installed
* Motel - On the Agenda
* Lay-By - Not approved
* Gigaclear - Now installed
* Hall Car Park - Pot holes repaired

1. **John Southby Trust**

RP presented the annual accounts to the meeting and proposed Alex Wildman as a Trustee to fill the vacant position. This was seconded by KC, and approved by the council.

**15 Annual Accounts, Internal Audit, Risk assessment**

* Annual Accounts

The Parish Council approved the Annual Accounts, Section 1 and Section 2 of the Annual Return, subject to audit. The internal audit took place on April 18th 2016

* Risk Assessment

The Parish Council completed an Annual Risk Assessment. All items were completed on the risk assessment and complied with regulations.

* Internal Audit Review

The Parish Council completed a review of the internal audit, this was in the form of a table. The Parish Council agreed the internal audit met standards required.

1. **Annual Insurance & Asset Register**

The PC resolved to renew the annual insurance, with the current provider Aon.

1. **School Report**

The Head Teacher Louise Warren gave a report on the school including that there are now 100 pupils 5 short of capacity. She outlined her plans for the future which included looking at relocating the toilet block and in the immediate future erecting a new notice board

1. **Any Other Business**

KC Reported that Summerside will be closed on the School Fete day which is Saturday June 25th. All residents will be notified.

Other topics raised were Neighbourhood plan, Bampton turn (Clerk to contact land owner), cutting down of tree opposite RC church, Permissive path.

Mrs Jupe thanked the council for their work on the motel plans.

1. There being no further business the meeting closed at 8.55pm

**20** Next meeting Tuesday August 9th 2016 at the Memorial Hall

Chairman \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_